



# EMPLOYMENT HISTORY

Please list your three most recent employers, assignments, or volunteer activities. Please attach any explanations for gaps in employment.

Employer	Telephone	Dates Employed
		From:
		To:
Address		
		Annual Salary
Job Title		Starting:
		Ending:
Immediate Supervisor (Name and Title)		
May we contact for a reference?		
		<input type="checkbox"/> Yes
		<input type="checkbox"/> No
		<input type="checkbox"/> Later
Reason for Leaving		

Employer	Telephone	Dates Employed
		From:
		To:
Address		
		Annual Salary
Job Title		Starting:
		Ending:
Immediate Supervisor (Name and Title)		
May we contact for a reference?		
		<input type="checkbox"/> Yes
		<input type="checkbox"/> No
		<input type="checkbox"/> Later
Reason for Leaving		

Employer	Telephone	Dates Employed
		From:
		To:
Address		
		Annual Salary
Job Title		Starting:
		Ending:
Immediate Supervisor (Name and Title)		
May we contact for a reference?		
		<input type="checkbox"/> Yes
		<input type="checkbox"/> No
		<input type="checkbox"/> Later
Reason for Leaving		

## EDUCATIONAL BACKGROUND

	Name & City	# of Years Attended	Graduated	Degree Received	Course/Major
<b>High School</b>			<input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>College</b>			<input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Post-Graduate</b>			<input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Business, Trade or Other</b>			<input type="checkbox"/> Yes <input type="checkbox"/> No		

## EMPLOYMENT REFERENCES

Please list three names and telephone numbers of business/work references. These references should be professional references. Please do not list personal friends or relatives:

Name/Title	Telephone/Email	Relationship

## PROFESSIONAL MEMBERSHIPS

Please list professional, business or civic associations and any offices held related to the position that you're applying for:

Organization(s)	Office(s) Held

Please list any special accomplishments, publications, awards, or other relevant information relating to the position that you're applying for that you would like for us to consider:


**Please read carefully before signing:**

I understand that this employment application and any other Nonprofit Staffing Solutions documents are not contracts of employment and that any individual who is hired may voluntarily leave employment and may be terminated by Nonprofit Staffing Solutions at any time and for any legal reason. I understand that Nonprofit Staffing Solutions is an at-will employer and that any oral or written statements to the contrary are hereby expressly disavowed and should not be relied upon by any prospective or existing employee. I further understand that Nonprofit Staffing Solutions can change its rules, policies, wages and benefits at any time, with or without advance notice.

The information I have provided on this application (and on the attached or previously emailed resume, if applicable) is accurate and complete to the best of my knowledge and subject to validation by Nonprofit Staffing Solutions. Any withholding of information or making false or misleading statements or omission on this application may result in rejection of employment, or if employed, termination of employment. Unless noted otherwise, I authorize the organizations, schools, or persons named in this application, to give Nonprofit Staffing Solutions any information it requests regarding my employment or academic history. I hereby release those organizations, schools, or persons from any liability for any damage whatsoever as a result of issuing this information.

In connection with my application for employment with Nonprofit Staffing Solutions, LLC and its Client Organizations, I hereby authorize and release from all liability, Nonprofit Staffing Solutions, LLC, to contact my current and/or previous employers and other references provided by me, for the purposes of establishing and verifying information related to my dates of employment, reasons for termination of past employment, educational and professional credentials, skills, experience, abilities, work habits, character and other related information.

I understand and agree that Nonprofit Staffing Solutions, LLC may release such information to any of its Client Organization from which I seek employment, including various federal, state, and other agencies, including public and private sources that maintain records concerning my past activities and relating to my current and/or previous employment.

I understand that Nonprofit Staffing Solutions, LLC will use any reference related information obtained by my current/previous employers and/or other references provided by me for the sole purpose of presenting my candidacy to its Client Organizations and for no other purpose.

In the event an offer of employment is made, the offer will be subject to my providing documentation proving identity and eligibility for employment in the United States as required by the Immigration Reform and Control Act of 1986.

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Applicant Signature\*

Date

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Print Name

\*If you are submitting this application electronically, completion of the 'Applicant Signature' box shall constitute your understanding of and agreement to the terms and conditions of this application.